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## INFORMATION SHEET

### on the publication of doctoral dissertations of the Faculty of Mathematics and Natural Sciences at Kiel University

1. A prerequisite for the publication of dissertations is that they are **released for printing** by the President of the Doctoral Degree Committee.
2. The copies of the dissertation published must be typographically correct, otherwise these will be rejected; the dissertation will be considered as not published.
3. Publication can be in the following formats:
  - as a monograph (see no. 5)
  - as a number of articles published in scholarly journals (referred to as cumulative dissertation here) (see no. 6)
  - as a combination of no. 5 and 6.
4. General details:
  - Due to filing the copies must be printed on **nonaging and wood- and acid-free paper** and the binding **must not contain any metal** and also **spiral binding and foil covers are not allowed**.

a) **Cover page:**

(Title)  
Dissertation  
in fulfilment of the requirements for the degree "Dr. rer. nat."  
of the Faculty of Mathematics and Natural Sciences  
at Kiel University  
submitted by  
(First and surnames)  
Place of printing, year of publication

The university's official seal and the faculty's official seal may **not** be used for the dissertation.

b) **Second page:**

First referee: (Title, first and surnames)  
Second referee: (Title, first and surnames)  
  
Date of the oral examination: (Date)

c) The doctoral dissertation may be produced in **German or English**. It should contain a one page **abstract in German and English**.

d) The dissertation must include assigned **affidavit** that includes the following details

- that apart from the supervisor's guidance the content and design of the essay is all my own work;

- whether the thesis has already been submitted either partially or wholly as part of a doctoral degree to another examining body and whether it has been published or submitted for publication;
- that the thesis has been prepared subject to the Rules of Good Scientific Practice of the German Research Foundation

Please refer also to the following document for details on this subject: [Application for Acceptance of Dissertation and Admission to the Disputation](#) or the [Doctoral Degree Check List](#)

- e) The dissertation must be **bound** (**no metal, no spiral binding**) with a title imprint. The university's official seal may **not** be used for the dissertation. The faculty's official seal may be used.

#### 5. Publication and reproduction (extract from the Doctoral Degree Regulation)

### § 19

#### Publication of the Doctoral Dissertation

- (1) The doctoral dissertation designated as ready for printing shall be lodged with the Faculty within one year after the disputation at the latest and made publicly available to the scientific community in an appropriate way. This requirement is fulfilled if, in addition to the copy required for the examination files, the author also supplies free of charge:
  1. two copies, with simultaneous publication in generally accessible electronic media via the university library (in this case the files to be submitted to the university library must be formatted according to its specifications) or via a preprint server; or
  2. four copies, if the main parts of the paper are published in a journal; or
  3. two copies, if a commercial publisher will distribute the dissertation via the bookselling trade and evidence is provided of a minimum edition of at least 150 copies; or
  4. 40 copies in printed or photocopied format for the purpose of distribution.Prior to publication in electronic form, the written consent of the supervisor shall be obtained. If electronic publication should not be possible for copyright or patent reasons, initially only an abstract shall be published electronically. After three years have elapsed, the entire work must be published.
- (2) The copies to be supplied shall be made identifiable as a doctoral dissertation.
- (3) If the applicant fails to meet the deadlines laid down in paragraph 1, then all rights acquired as a result of the examination shall lapse. In exceptional cases the Dean may extend the deadline by a maximum of two additional years.

#### [Terms and conditions of the university library](#)

see: [eldiss.uni-kiel.de](http://eldiss.uni-kiel.de) and switch to the English page

6. These requirements apply to doctoral degree candidates, who are submitting their application for admission to the doctoral examination from 1 October 2012.