

**SUPERVISION AGREEMENT**

(in accordance with the Doctoral Degree Regulations for the MNF TF dated 9 August 2018)

An agreement on supervision for creating a dissertation is hereby concluded between the following persons:

Doctoral researcher \_\_\_\_\_

Supervisor \_\_\_\_\_.

The above-mentioned doctoral researcher intends to create a dissertation with the provisional topic:

\_\_\_\_\_  
\_\_\_\_\_

and seeks to achieve the following doctoral degree:  Dr. rer. nat.  Dr.-Ing.

He/she commenced work on the dissertation on \_\_\_\_\_ (day/month/year).

Is the dissertation named above cross-faculty?  yes  no

(see the checklist for more information)

If the answer is yes, and it is to be allocated to the Faculty of Mathematics and Natural Sciences, please include a declaration from the supervisor about the thematic link to the Faculty of Mathematics and Natural Sciences.

Was an intermediary agency for doctoral degrees used:  yes  no

The doctoral researcher declares that she or he:

1. will inform the supervisor about the status and progress of the dissertation on a regular basis,
2. consents to the fact that his or her data on the dissertation and its progress will be saved in the Graduate Centre (central registration office for dissertation data) in accordance with the Federal Data Protection Act, and will be used for evaluation of the doctoral phase at Kiel University by Kiel University, as well as passed on to the Federal State Government of Schleswig-Holstein, the Statistical Office of Northern Germany and the Federal Statistical Office.

The supervisor declares that she or he will actively supervise the preparation of the above-mentioned dissertation. This active supervision should include, amongst other things, the following points:

1. assisting with the choice of a suitable dissertation concept, in particular with regard to the topic and a reasonable completion time frame,
2. assisting with the development of a work plan and schedule for the doctoral degree,
3. providing regular expert advice and supervising the doctoral researcher, as well as constructive discussions on research results,
4. passing on information about jobs, scholarships, conferences, workshops, etc.,
5. assisting with applications for scholarships and other qualification-promoting measures, as well as overall with integration into the national and international scientific networks,
6. providing information on the opportunities and risks of a scientific career.

The supervisor and the doctoral researcher commit themselves to comply with the current version of the “Rules of Good Scientific Practice – standard of scientific work pursuant to the recommendations of the German Research Foundation (DFG)” which apply at Kiel University, and to work according to these.

Taking the above points into account, the doctoral researcher is expected to be able to submit her/his dissertation for evaluation in \_\_\_\_\_ (month/year).

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Doctoral researcher's signature

\_\_\_\_\_  
Supervisor's signature

Institute or department's stamp

**This form has to be uploaded in PDF format on [www.mnf.uni-kiel.de/go/promotion](http://www.mnf.uni-kiel.de/go/promotion). The file name must follow this scheme: [Lastname-Firstname-A2.pdf](#) („-A2“ is an internal code for the dean's office).**